



Memorandum

To: Landmarks Commission
From: Kevin Englebert, Associate Planner *KPE*
Date: April 7, 2017
RE: **TID 10 Façade Improvement Funds**

In November, 2015, the City of Menasha Common Council budgeted funds in the amount of \$25,000 for the purpose of façade improvements in the Tayco Street corridor. Though the funds have been allocated for the year 2016, no specification exists for how these funds are to be administered.

It is incumbent upon the Landmarks Commission to formally request from the Common Council that these façade improvement funds be allocated for administration by the Landmarks Commission. The City of Menasha Landmarks Commission currently manages a façade improvement program which includes matching grants and revolving loans for historically designated properties. The budgeted funds can be requested to be allocated to the current program or to a new or different program for the purpose of historic preservation. Staff is seeking direction from the Landmarks Commission as to how the funds should be administered.